

**Tender No.**

**Signature**

**For office use only**

**Date of issue:-**

**C. P. College of Agriculture  
Sardarkrushinagar Dantiwada Agricultural University  
Sardarkrushinagar-385506**

Tender Form  
for  
Conference Bag



Tel No. 02748-278422

Fax No. 02748-278487

**Name of Party: -**

**Tender No.**

**C. P. College of Agriculture  
Sardarkrushinagar Dantiwada Agricultural University,  
Sardarkrushinagar- 385 506**

**Name of Supplier/Firm:-**

**Complete Postal Address:-**

**Telephone Number:-**

**Fax Number:-**

**E-Mail address:-**

**Details of EMD/Security Deposit:-**

**D.D.Number, Amount and Date:-**

## **C. P. College of Agriculture, SDAU, Sardarkrushinagar-385506**

**Tender Notice No. SDAU/CPCA/Conference Bag/NC-1/2018; Dated :20/02/2018**  
**TENDER BRIEF Offline Tenders are invited** from reputed manufacturer / authorized dealers for supply of *Conference Bag* mentioned specifically in the tender details.

### **INSTRUCTION TO BIDDERS FOR OFFLINE TENDER PARTICIPATION**

1. The tender documents can be downloaded from the website <https://www.sdau.edu.in>
2. The bids should be submitted offline to the Principal and Dean, C P College of Agriculture, SDAU, Sardarkrushinagar by RPAD/ speed post/ Courier post.
3. The tenderer can get a copy of instructions in person by paying the necessary tender fees or on the website : <http://www.sdau.edu.in>
4. All the queries regarding tender specifications and any other clauses included in tender document should be addressed to personnel in tendering office at the address provided below:

#### **Contact Details :**

##### **Principal & Dean**

**C P College of Agriculture**

**Sardarkrushinagar Dantiwada Agricultural University Sardarkrushinagar, Gujarat-385 506**

**Telefax: 02748-278487; Email:deanagrill@sdau.edu.in**

### **GENERAL CONDITIONS OTHER THEN INVITATION TO TENDER AND INSTRUCTIONS TO TENDERER**

Tender No.:- SDAU/CPCA/Conference Bag/NC-1/2018 Note:- Tender form is filled compulsorily and should be submitted with all required details as per mention in the terms and conditions otherwise it will be disqualified. The Tender Form fee Rs 1500.00 (Non refundable)/-(Rupees One thousand five hundred only) of the tender value approximately Rs.2,00,000/- and Earnest Money Deposit (EMD) @ 3% of total value of the tender will be applicable for each company price list. The E.M.D. shall be deposited by Demand Draft in favour of 'SDAU Fund Account' drawn on State Bank of India, payable at Dantiwada-2760 or Any Nationalize/Authorized Bank.

1. Tenderer interested for representing and quoting more than one company price list should fill in separate tender forms and enclose the required documents separately otherwise tender will be disqualified.

2 The Sardarkrushinagar Dantiwada Agricultural University (SDAU) **shall in first instance prefer to deal with manufacturer.** However, the manufacturer may effect delivery through it's dealer/ distributor mentioned in tender form, if desired.

3 Authorized dealers/ distributors can quote their rates provided they attach a valid longevity certificate of authorized dealership issued from the Manufacturer/Principal company.

4 **PRIMARY BID (TENDER FEE AND EMD COVER)** The EMD cover should contain Tender Fee and Earnest Money Deposit (EMD) in the form of separate demand drafts as mentioned in Tender Form (TF). **It may please be noted that Tender form without Tender fee or EMD will not be considered.**

#### **DELIVERY PERIOD**

(a) The maximum delivery period will be two weeks from the date of order.

6. **PAYMENT** No advance payment shall be made. The final payment shall be made after satisfactory receipt of goods.

7. **AUTHORISATION** If the Tenderer is not a manufacturer, he should submit a letter from the manufacturer authorizing him to submit quotation on his behalf or attested copy of authorized dealership. Authority letter whenever submitted should be in original on letter head of the manufacturer with necessary seal and signature. Failing which the tender may be rejected.

(8) In the event of breakages or loss of stores during transit against requisition order the said quantity will have to be replaced by the tender appeared. The purchaser will not pay separately for transit insurance and the supplier will be responsible for the intact supply as soon as possible but not later than 15 days from the date of arrival of stores at destinations.

### **TERMS AND CONDITIONS :**

1. Principal and Dean, C. P. College of Agriculture, Sardarkrushinagar Dantiwada Agricultural University, Sardarkrushinagar- 385 506 invite sealed tender for the purchase of Conference Bag. The tender should reach to the Principal and Dean, C. P. College of Agriculture, Sardarkrushinagar Dantiwada Agricultural University, Sardarkrushinagar on 12-03-2018 or before 12-03-2018.
2. On Sealed cover separately mention "Quotations for Conference Bag for C P College of Agriculture, Sardarkrushinagar Dantiwada Agricultural University, Sardarkrushinagar. Separate cover for (i) Tender fee, (ii) EMD and (iii) commercial bid should be submitted.
3. The quotations must be as per the specifications shown in the tender form.
4. Any company/ firm/ dealer/ manufacturer black listed by Central Government, state government or any other institutes are not entitled to fill up the tender. If it is submitted, it will be rejected, deposit will be superseded and legal action will be taken against them.
5. The quoted prices should be valid upto 12 months.
6. Minimum one year guaranty/ warranty is necessary for the quoted item.
7. The rate should be firm and not negotiable.
8. Custom duty exemption certificate shall be provided, if necessary.
9. The prices should be F.O.R. Sardarkrushinagar, Dantiwada.
10. Delivery is to be made at Dantiwada and no extra cost will be paid.
11. Tender Fee is Rs 1500.00 The earnest money deposit (EMD) for the item is to be made @. 3 % of the price quoted in the tender and it has to be paid to this office along with the tender form.
12. The Tender fee i.e. Rs 1500.00 and 3% EMD shall be paid by separate crossed demand draft payable at S.B.I., Dantiwada (code: 2760) in favour of SDAU fund account, Sardarkrushinagar.
13. The Tender and D/D sealed in two separate envelopes should be enclosed in another envelope (commercial bids) and this must be sent by RPAD/ speed post/ Courier post.
14. Principal and Dean, C P College of Agriculture, Sardarkrushinagar will be the sole authority to accept or to reject any tender without showing any reasons.

15. No advance payment will be made.
16. The tender must contain the detail description of the items to be purchased. It should be supplied with description, photo/ picture, name of the manufacturer, quantity and other relevant information.
17. After acceptance of tender and supply of items in time, the EMD amount will be given back as per university rules. In case of non- supply of items, the EMD amount will be forfeited and order will be placed to next lowest rate quoted party.
18. In the event of dispute regarding the tender, the decision of the Principal and Dean, C P College of Agriculture, SDAU, Sardarkrushinagar or person authorized by him, shall be final.
19. Tender form should be duly signed and corrections, alterations, deletions should have been initiated by the party initial. No tender will be entertained without signature.
20. For all disputes Jurisdiction will be the Palanpur, Dist Banaskantha, Gujarat.
21. The party shall give the certificate that he / she is manufacturer / authorized dealer.
22. Sample of PU fabrics, Chain etc shall be attached along with the tender form.
23. The details of NC ISAPM-2018 shall be printed on the Bag as per instructions of the Principal and Dean, C P College of Agriculture, SDAU, SKNagar.

**C. P. College of Agriculture  
Sardarkrushinagar Dantiwada Agricultural University  
Sardarkrushinagar-385506**

**Notice:- SDAU/CPCA/ Conference Beg/ ISAPM-2018/ NC-1/2018**

Tenders, as per the schedule given below, are invited from reputed manufacturer / authorized dealers/ distributors **for the supply of Conference Beg (Total value of tender Rs.2.00 lakh). A set of all the required documents should be submitted separately as per requirement, otherwise tender will be disqualified.** Tender Notice C P College of Agriculture, SDAU, Sardarkrushinagar No. SDAU/CPCA/ Conference Beg/ ISAPM-2018/NC-1/2018 in the News paper i.e. Divya Bhasker daily published from Ahmedabad may be referred for the Tender Notice.

| Sr No | Name of Item   | Description of Item   | Date / Time of Submission of tender form  |
|-------|--|---|---|
| 1.    | Physical submission of Tender Fee, EMD, Manufacturer/ Authorized Dealership Certificate and relevant documents in separate covers. | P U Fabrics Bag<br>Size (Centimeter) : 39 Width x 29 Height x 17 Depth<br>Four parts with separate out side chain<br>Two main parts with chain<br>One Inner Zip pocket<br>Laptop compartment<br>Organizer pocket<br>Shoulder belt with double platted metal hook<br>Inner stitching with piping | The tender form with complete details should reach to the Office of the Principal and Dean, C P College of Agriculture, SDAU, SKNagar-385506 upto 12/03/2018 by Registered Post. / Speed Post / Courier only. |
|       |  | <b>Quantity :</b><br>300 (Three hundred)  |   |
| 2.    | Tender Form Fee and EMD Cover-received)  |   | 12/03/2018  |
| 3.    | Opening of Tender  |   | 15/03/2018  |

Dated : 20/ 02/ 2018

Principal and Dean

## **DECLARATION**

It is verified that all the certificates/permissions/documents are currently valid as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the certificates are as per the format and it is clearly and distinctly understood by us that the tender is liable to be rejected if on scrutiny any of these certificates is found to be not as per the prescribed format. We further undertake to produce on demand the original certificate/permission / document for verification at any stage during the processing of the tender. We solemnly declare that we have attached all the documents mentioned here in above and in the tender. We also understand that non-compliance of any documents will be treated as non respective tender and we will loose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject.

Name of the Firm:

Authorized Signature:

Name:

Designation:

Seal of firm (If any):

# Commercial Bids

## Commercial Bid Form

**INDIGENOUS ARTICLES** Current Tender Details:

Tender No.: **SDAU/CPCA/Conference Bag/NC-1/2018**

| <b>Sr No</b> | <b>Particulars</b>  | <b>Price per Bag with all taxes (Rs)</b> | <b>Total Price with all taxes (Rs)</b> | <b>Remarks</b> |
|--------------|---|--|--|----------------|
| 1            | <b>P U Fabrics Bag</b><br><b>Size (Centimeter) :</b> 39 Width x 29 Height x 17 Depth<br>Four parts with separate out side chain<br>Two main parts with chain<br>One Inner Zip pocket<br>Laptop compartment<br>Organizer pocket<br>Shoulder belt with double platted metal hook<br>Inner stitching with piping<br><br><b>Quantity :</b><br>300 (Three hundred) |  |  |                |
|              | <b>Total price (Rs)</b>   |  |  |                |